

Document Safety Policy	Published 6/1/2020	Valid for Billerud Escanaba Mill
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Document: Pest Control Policy

Purpose and Extent

This policy provides minimum safety requirements to be followed when animals or insects are found within the Mill that are potentially dangerous to Billerud employees, contractors and visitors (while working under the control/supervision of Billerud or within Billerud premises).

Responsibility

All team members:

- Report all live animals and/or insects that could be harmful to people or the process, by contacting a member of the Loss Prevention Department.
- Team members are not to attempt to remove or contain any live animal and/or insect. To remove dead animal follow CDC Guidelines. <https://www.cdc.gov/healthypets/pets/wildlife/clean-up.html>

Loss Prevention Department:

- Document any reports of an animal and/or insect that could be harmful to people or the process.
- Notify The Purchasing Department (or on-call representative) of any insect, pest or vermin that requires additional service from our contracted pest control provider.

Purchasing Department:

- Notify our contracted pest control provider if necessary.

Reporting

If any animal or insect is discovered that could be potentially harmful to people and/or the process, the Loss Prevention should be contacted with the following information:

- Type of animal or insect
- Approximate number of animals or insects
- Accurate location of animal or insect

Revisions

Escanaba Michigan Operations	
Subject: Pest Control Policy	Number:

General

Document publisher	Responsible organization	Document-ID	Version
Safety & Security Manager	Billerud Escanaba Mill	<Doc ID>	1

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Effective Date:6/1/2020		Pages: 2	
Revision Date: 3/2/2023		Approved By: Safety Leadership Committee	
Revision History			
REVISION	PAGE(S) AFFECTED	DATE	DESCRIPTION OF CHANGE
3/2/2023	1	3/2/2023	Defined between live and dead animal or insect

General

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